MEDICAL INFORMATION SYSTEMS

## DHHS Privacy Rule Conferences

The U.S. Department of Health and Human Services (HHS) will be convening four National Conferences on the HIPAA Privacy Rule. These one-day conferences will be held in San Diego, Atlanta, New York, and Chicago. The conferences are designed to provide an unprecedented opportunity to hear from and interact with officials who developed the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule and will be responsible for interpreting and enforcing the rule. The HHS Office for Civil Rights (OCR) will provide an expert faculty who will answer questions from attendees during question and answer sessions following their presentations.

What you will learn:

• The principles underlying the Privacy Rule.

◆ What type of information is protected under the HIPAA Privacy Rule and what is meant by the terms "use", "disclosure", "minimum necessary", and "incidental disclosures."

◆ The Notice of Privacy Practices requirement.

◆ When it is necessary to obtain an authorization to use or disclose PHI and what constitutes a valid authorization.

◆ Appropriate administrative, technical and physical safeguards.

Please be advised that seating is limited and early registration is advisable. The Conference will be held in San Diego, California on February 5, 2003 and is Cosponsored with the University of California. For registration questions, contact Jill Collier at 858-822-4770, e-mail at jcollier@ucsd.edu, or for more general information call Avanta and ask for Andy.

## HOLIDAY HOURS

January 14, 2003

"The quality, not the longevity, of one's life is what is important." -Martin Luther King

In November 1983, President Reagan signed a bill designating the third Monday in January, beginning in 1986, as an official federal holiday honoring Dr. Martin Luther King, Jr.

Avanta will be closed Monday, January 20<sup>th</sup>, in observance of Martin Luther King Jr. Day. However, our automated phone attendant allows software and hardware team members to be paged in the event of an emergency. Have a safe and relaxing holiday.

## FREE Seminars

This next free seminar will include two different topics (New Demographics & Practice Files) and two new handouts, all in one seminar. This seminar will review the new features and functions of the General Patient and Primary Insurance Data screens, and will explain the various files and fields within Edit Practice Files.

Avanta offers the choice of four free seminars including three morning sessions on January 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup>, 2003 and one afternoon seminar on January 29<sup>th</sup>. Please contact Jennifer at Avanta to RSVP, and as space is limited, a 48-hour cancellation notice is required. If you are unable to attend our free office sessions, private training can be scheduled at your office for the regular training fee.

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